

# Open Enrollment at Louisville City Schools

Louisville City Schools provide Open Enrollment for students residing within the school district and for students from other school districts according to Board Policy 5113 and 5113.01. There are two types of Open Enrollment. The first, Intra-District Open Enrollment, allows students living in the attendance area for one elementary to attend the other elementary. For example, a student living within the boundaries of Louisville Elementary would ask to attend classes at North Nimishillen. The other type of Open Enrollment is Inter-District. Inter-District Open Enrollment allows students from other Ohio school districts to be educated in Louisville City Schools.

Each year, the Louisville Board of Education carefully reviews and examines the Open Enrollment of students within our schools and from other districts. The Board sets limits on Open Enrollment to insure the district does not exceed acceptable classroom ratios for students and teachers. In some cases, grade levels and buildings may be closed to new open enrollment students due to limits on class size.

## **Intra-District Open Enrollment procedures include but are not limited to:**

1. Establishing capacity limits by grade level, school building and educational program.
2. Requiring that students enrolled in a school building or living in the attendance area of the school building established by the Superintendent or the Board is given preference over other applicants.

Intra-District Open Enrollment Applications are available at both elementary schools. Applications must be completed and returned to the elementary building by March 18th. Applications from students currently approved for Intra- District Open Enrollment will have priority for available slots. Additional placements will be granted based on space availability, using the date and time of the application submission. Bus transportation is not guaranteed for Intra- District enrollment and parents must be able to provide daily transportation, if required. Parents who apply for Intra- District Open Enrollment by March 18th will receive notice of building assignment by April 15th.

## **Inter-District Open Enrollment**

Inter-District Open Enrollment Applications will be available at the Louisville Board Office, 407 E. Main Street, beginning March 29th through May 2nd. New applications are processed on a “first come, first served” basis, with returning open-enrollment students and their siblings having priority over new applicants. At the time of application, parents must provide all registration documentation as outlined in the Inter-District Open Enrollment Guidelines. The guidelines for new applicants are available on the district web site at [www.louisvillecityschools.org](http://www.louisvillecityschools.org) or from Mrs. Marie Millard at Central Office. Mrs. Millard is the contact person for Inter- District Open Enrollment and can be reached by phone at 330.875.7677 or by email at [mmillard@lepapps.org](mailto:mmillard@lepapps.org).

By law, transportation for Inter-District Open Enrollment students is not provided from their District of Residence. Please review the guidelines for additional information regarding transportation. The guidelines also provide information on registration and athletic participation. There are specific guidelines for students who are interested in attending kindergarten and kindergarten enrollment may not be determined until August of 2016.